

CITY OF STEINBACH

Policy – Boulevard Tree Projects

1. Application for Funds

All requests for funding for purposes of boulevard tree projects must be made in writing to the City of Steinbach. Applications require a coordinated approach from residents. The program requires multi-resident participation from applying neighborhoods. Requests from a single resident will not qualify for program funds. A spokesperson should be designated by the neighborhood to be the contact with the City throughout the project.

The request will be reviewed at such time as the overall budget is being considered for the following year.
2. Maximum Funds Available

The City will consider up to a maximum of \$5000 per annual budget for purposes of boulevard tree projects, cost-shared 50/50 with the landowner or neighborhood.
3. Donations

The City will issue tax-deductible receipts for donations made to a tree planting project approved by the City. Payment of the landowner portion is due prior to ordering of the trees.
4.

The City and landowner (neighborhood) will agree on the type of trees that will be planted, and the City will order the trees, stake the locations for the tree plantings and arrange for underground utility locates.

The City will provide equipment and labour for purposes of delivery of trees, planting the trees including additional soil, removal of old soil from hole if required, anchoring and watering (for two years).

The landowners will provide labour for purposes of digging the holes (must be hand dug anywhere near underground utilities), and will also be responsible for longer term watering.
5. General Guidelines for Boulevard Tree Plantings
 - To be planted no closer to street than halfway between the back of the curb and the property line (or halfway between curb and existing or future sidewalk)
 - May not be planted within 10 meters of an intersection
 - May not be planted with 6 meters of a stop sign or crosswalk
 - May not be planted within 4.5 meters of a light standard
 - May not be planted within 3 meters of a private approach, hydrant, valve, hydro pole, or manhole
 - May not be planted within 2 meters of a gas line
 - Before digging, the property must be staked for water lines, gas lines, hydro services, and any other underground utilities

- Location of future sidewalks will also be considered in final approval
- Any planting project shall not consist of greater than 33% of a single genus
- Suggested spacing in relation to size:
 - Large size trees – 10-12 meters apart
 - Medium size trees – 8-10 meters apart

6. Trees suitable for boulevard plantings:

Large Deciduous Trees

- Baron Manitoba Maple
- Silver Maple
- Bur Oak
- American Elm
- Triumph Elm
- American Linden

Medium Deciduous Trees

- Prairie Horizon Alder
- Delta Hackberry
- Littleleaf Linden
- Shooting Star Pin Oak

7. Hedges may be planted on private property only, well back of any sidewalk, intersection or private approach, and kept trimmed and neat.

General Information Relating to Planting Project

- The neighborhood spokesperson is responsible for the following:
 - a) Ensure that each property owner within the scope of the project is contacted and given the opportunity to participate.
 - b) The sign-up sheet is completed and submitted to the City by December 1, prior to the project year.
 - c) Payment is collected and submitted to the City together with the sign-up sheet, before the City will order the trees. (cheques should be payable to City of Steinbach)
- Detailed hole digging instructions will be provided to the landowner at time of the project. **DO NOT DIG HOLES PRIOR TO COMPLETION OF UTILITY LOCATES**
- If you have any questions please call 204-346-6218.