

CITY OF STEINBACH
Regular Council Meeting
April 6, 2021

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, April 6, 2021 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jac Siemens, Damian Penner, Bill Hiebert, Michael Zwaagstra, Jake Hiebert and Susan Penner Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen and City Clerk, Deb Rempel.

3. Councillor Michael Zwaagstra opened the meeting.

R21-060 4. Councillor S. Penner, Councillor J. Hiebert RESOLVED that the agenda be adopted.

-Un. Carried-

R21-061 5. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the minutes of the March 16, 2021 Regular Council Meeting be approved.

-Un. Carried-

6. Council meeting recessed and Public Hearing was called to order at 7:35 p.m., by Mayor Funk. Public Hearing was to consider Variance V-2021-03.

Variance V-2021-03

Owners / Applicant: Laverne & Kimberley Pappel

Lot 1 Plan 49241

22 Country View Lane

Purpose: 1. To allow 1972 square feet of accessory use whereas the "RR" Rural Residential Zone only permits a maximum of 1000 square feet.

6.1 Troy Warkentin, City Manager, introduced Variance V-2021-03 and reported that notices pursuant to The Planning Act had been completed.

6.2 There was no written correspondence to Variance V-2021-03 on file.

6.3 The applicants Laverne and Kimberley Pappel were present at the Public Hearing. Mr. Pappel provided that they intend to construct a building to be used as a wood workshop and storage shed. The plan includes that the 2 older buildings on the property will be removed with the new build.

The applicant was prepared to answer questions of council.

6.4 There was no one present at the public hearing with questions or concerns.

6.5 There being no further discussion Council meeting re opened at 7:40 p.m.

R21-062 7. Councillor J. Siemens, Councillor J. Hiebert RESOLVED that the City of Steinbach approve Variance V-2021-03, subject to the 2 buildings on the proposed site being removed from the site prior to the building permit being issued.

-Un. Carried-

8. Council meeting recessed and Public Hearing was called to order at 7:42 p.m., by Mayor Funk. Public Hearing was to consider Variance V-2021-06.

Variance V-2021-06

Owners / Applicant: Michael & Shannon Roeckenwagner

Lot 35, Block 4, Plan 12257

55 Coral Crescent

Purpose: 1. To allow a 1.9 foot east side yard setback whereas the “RLD” Residential Low Density requires a minimum of 4 feet.

8.1 Troy Warkentin, City Manager, introduced Variance V-2021-06 and reported that notices pursuant to The Planning Act had been completed. It was found that a construction error by applicant was found upon a building inspection. An addition attached to the house was constructed that did not comply with the permit issued and is too close to the property line.

8.2 There was one written piece of correspondence to Variance V-2021-06 on file.

8.3 There was no one present at the public hearing with questions or concerns.

8.4 There being no further discussion Council meeting re opened at 7:44 p.m.

R21-063 9. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach deny Variance V-2021-06.

-Carried-

Voting in Favor: M. Zwaagstra, D. Penner, S. Penner, B. Hiebert, J. Hiebert, E. Funk

Voting Against: J. Siemens

10. Council Meeting recessed and Public Hearing was called to order at 7:50 p.m., by Mayor Funk. Public hearing was to consider the City of Steinbach 2021 Financial Plan.

10.1 2021 Financial Plan

10.2 Brian Hrehirchuk, Senior Manager, Finance, presented the 2021 Financial Plan. Mr. Hrehirchuk provided that City Council, Management and staff have been working on the budget for several months, with Council providing comments at the final review in November.

10.3 Mr. Hrehirchuk provided some 2021 Expenses Programs and Projects and Debt that make up the 2021 budget:

- Waste reduction and recycling
- Jake Epp Library
- Summer in the City Festival
- Beautification
- Dutch Elm Disease prevention
- Canada Day activities
- Police and Fire Services
- Transportation Services
- Solid Waste Services
- Recreation Services
- Water and Wastewater Services

2021 Projects

- Equipment Replacement
- Events Centre
- Road and Water service
 - Acres Drive
- Road Surface renewal
 - Park Road East
 - Penfeld Drive
 - Appleton Place
- Underground Infrastructure Renewal
 - Brandt Street

10.4 Mr. Hrehirchuk provided that the City of Steinbach is in receipt of the Notice of Tax requirements for the Hanover School Division in accordance with Section 187 of The Public Schools Act, under Section 188 for 2020 the amount to be raised by tax levy is \$14,163,826.00.

10.5 Mr. Hrehirchuk provided that the City of Steinbach is in receipt of the Notice of Tax requirements for the Manitoba Education and Training - 2020 Education Support Levy in accordance with sections 182 and 183 of The Public Schools Act, 2020 Other Property to be raised by tax levy is \$3,059,848.00.

10.6 Brian Hrehirchuk, Senior Manager, Finance, provided that the projected 2021 Municipal property tax mill rate would remain at 3.70 mills. No change from the 2020 mill rate. There is no change to utility rates, a 2.8% increase for residential garbage collection, overall 2.5% fee increase for land use applications and permits. Combined residential mill rate 27.95, combined commercial mill rate 36.759.

10.7 Mr. Hrehirchuk completed his presentation at 8:00 p.m.

10.8 Mr. Hrehirchuk was prepared to answer questions of council.

10.9 There was no one present with questions or concerns at the meeting.

10.10 Council members expressed that the mill rate remains steady. Council continues to invest in underground infrastructure, roads and pathways and continue to improve recreation opportunities.

10.11 Mayor Funk commented on highlights of the 2021 budget. Mayor Funk thanked Council and staff for the work they have done in preparing the budget.

10.12 There being no further discussion the Public Hearing closed and the Council meeting opened 8:08 p.m., and the following resolutions resulted.

R21- 064 11. Councillor M. Zwaagstra, Councillor J. Siemens

WHEREAS Section 162 of The Municipal Act, SM 1996, c.58 states:

“Every council must adopt a financial plan for each fiscal year in a form approved by the minister and consisting of (a) an operating budget; (b) a capital budget; (c) an estimate of operating revenue and expenditures for the following fiscal year; and (d) a five year capital expenditure program.”

NOW THEREFORE BE IT RESOLVED that the financial plan for the City of Steinbach for the year 2021 as set out in the manner and form approved by the Minister be and the same is hereby adopted, and that the said plan shall be incorporated in and form part of the 2021 Tax Levy By-Law.

-Un. Carried-

R21-065 12. Councillor M. Zwaagstra, Councillor S. Penner RESOLVED that the City of Steinbach award Part 1 and Part 2 of the tender for the 2021 Capital Works program of Brandt Street Sewer and Water Renewals to Maple Leaf Construction Ltd. in the amount of \$2,342,325.00 (plus applicable taxes) and that additional funding of \$300,000.00 be allocated to the project, to be provided from the City of Steinbach Utility Replacement Reserve.

Other Tenders received:

Accurate HD Ltd.	\$2,427,160.00
Rocky Road Recycling Ltd.	\$2,781,553.00
Cambrian Excavators Ltd.	\$4,168,421.00

-Un. Carried-

R21-066 13. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the following accounts be approved for payment:

Accounts Payable (March 31, 2021)	\$723,619.14
Monthly Pay Period No. 3 (March 10, 2021)	\$39,442.00
Bi-weekly Pay period No. 6 (March 16, 2021)	\$196,366.08
Bi-weekly Pay period No. 7 (March 30, 2021)	\$230,873.43

-Un. Carried-

R21-067 14. Councillor B. Hiebert, Councillor M. Zwaagstra RESOLVED that the building permits as issued during the month of March 2021 be accepted. (list attached)

-Un. Carried-

R21-068 15. Councillor S. Penner, Councillor D. Penner RESOLVED that the City of Steinbach accept the following approved Excavators Licences as issued by the Operations Department.

Licence No. 21-07 Seine River Telecom Inc.
Licence No. 21-08 Diamond Ready Mix
Licence No. 21-09 JR Sewer and Water

-Un. Carried-

R21-069 16. Councillor J. Siemens, Councillor J. Hiebert RESOLVED that the City of Steinbach accept the approved Business licences. (list attached)

-Un. Carried-

R21-070 17. Councillor J. Siemens, Councillor D. Penner RESOLVED that the City of Steinbach give first reading to Tax Sale Manager By-Law 2169.

-Un. Carried-

R21-071 18. Councillor S. Penner, Councillor J. Siemens RESOLVED that the City of Steinbach give second reading to Tax Sale Manager By-Law 2169.

-Un. Carried-

19. Minutes of the Jake Epp Library of March 17, 2021 were acknowledged.
Received as information.

20. Correspondence and a grant payment (\$4,803.00) were acknowledged from the Minister of Municipal Relations, Mobility Disadvantaged Transportation Program.
Received as information.

21. Councillor B. Hiebert, Councillor S. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:20 p.m.

*dr

Mayor

City Manager