

CITY OF STEINBACH
Regular Council Meeting
March 2, 2021

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, March 2, 2021 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jac Siemens, Damian Penner, Bill Hiebert, Michael Zwaagstra, Jake Hiebert and Susan Penner Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen and City Clerk, Deb Rempel.

3. Councillor Susan Penner opened the meeting.

R21-041 4. Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the agenda be adopted.

-Un. Carried-

R21-042 5. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the minutes of the February 16, 2021 Regular Council Meeting be approved.

-Un. Carried-

6. Mayor Funk expressed condolences to the family of Curt Loewen. Mr. Loewen was active in the community as a resident, a family business owner and a member of the City of Steinbach Fire Department where he was an active member for 30 years; in 1991 he was appointed Fire Chief until his retirement.

R21-043 7. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the following accounts be approved for payment:

Accounts Payable (February 24, 2021)	\$627,164.05
Bi-weekly Pay period No. 4 (February 17, 2021)	\$207,539.87

-Un. Carried-

R21-044 8. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the Financial Statements for the period ending December 31, 2020 be accepted.

-Un. Carried-

9. Council meeting recessed and Public Hearing was called to order at 7:35 p.m., by Mayor Funk. Public Hearing was to consider Variance V-2021-02.

Variance V-2021-02

Owners: Penn-Co Construction Ltd.

Applicant: Three Way Builders Ltd.

Lot 1 Plan 47854

160 Park Road West

Purpose: 1. To allow a north and south side yard setback of 10 feet within the 'C3' Commercial Corridor Zone whereas a minimum of 15 feet is required; and

2. To allow a rear yard setback of 10 feet within the 'C3' Commercial Corridor Zone whereas a minimum of 25 feet is required.

9.1 City Manager, Troy Warkentin, introduced Variance V-2021-02 and reported that notices pursuant to The Planning Act had been completed.

9.2 There is no written correspondence to Variance V-2021-02 on file.

9.3 Nic Thiessen, on behalf of the applicant was present at the hearing prepared to answer questions of Council.

9.4 There being no further discussion Council meeting re opened at 7:39 p.m.

R21-045 10. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach approve Variance V-2021-02.

-Un. Carried-

11. A report on the Annual Traffic Count Program, as submitted by WSP Canada Inc. (WSP) was acknowledged by Council. The traffic count and analysis program was conducted at 21 intersections along the two Provincial Trunk Highways in Steinbach. The traffic counts were conducted during the PM peak period from 3:00 to 6:00 PM on October 1, 2, 8 and 9, 2020. The study includes p.m. peak hour traffic volumes, general traffic volume trends, corridor level traffic flow trends, intersection analysis, signalized intersection analysis, left-turn storage review, traffic signal warrants and pedestrian corridor / corridor warrants.

11.1 The six unsignalized intersections investigated along PTH 12 North are located at: (1) Millwork Drive / Stone Bridge Crossing, (2) Elmdale Street, (3) Friesen Avenue / Woodhaven Avenue, (4) Chrysler Gate, (5) Madison Drive, and (6) Hanover Road East / West.

11.2 The ten signalized intersections investigated along PTH 12 are located at: (1) North Gate Drive, (2) Clear Springs Road East / West (3) Golfair Road / Clearspring Centre (4) Park Road East / West, (5) Superstore access, (6) Acres Drive / Penfeld Drive (7) Loewen Boulevard, (8) PTH 52 West / Main Street, (9) Reimer Avenue; and (10) McKenzie Avenue.

11.3 The three unsignalized intersections investigate along PTH 52 West / Main Street are located at: (1) Lund Road, (2) Giesbrecht Street and (3) Kroeker Avenue (pedestrian only).

11.4 The two signalized intersections investigated along PTH 52 West / Main Street are located at: (1) Industrial Road and (2) McKenzie Avenue / Hespeler Street North.

11.5 All intersections counts were conducted using Miovision Scout Video Collection Units.

11.6 Troy Warkentin, City Manager recommended that copies of the annual report be provided to the Province of Manitoba Infrastructure.

11.7 The following resolution resulted.

R21-046 12. Councillor M. Zwaagstra, Councillor J. Hiebert RESOLVED that the City of Steinbach forward a copy of the Steinbach Annual Traffic Count Program report (dated February 17, 2021) to Manitoba Infrastructure.

- Un. Carried -

R21-047 13. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the City of Steinbach accept the following approved Excavator's Licences as issued by the Operations Department.

Licence No. 21-06 Friesen Hauling Inc.

-Un. Carried-

R21-048 14. Minutes of the Jake Epp Library of February 17, 2021 were acknowledged. Received as information.

-Un. Carried-

15. Troy Warkentin, City Manager, provided Council a document reflecting the Terms of Reference - Economic Development Proposal, between the City of Steinbach and the Steinbach Chamber of Commerce to cost share the Chamber of Commerce proposed initiative to create an economic development office in Steinbach.

15.1 Discussion of Council followed by resolution.

R21-049 16. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the City of Steinbach approve the following Terms of Reference - Economic Development.

17. **Terms of Reference – Economic Development**

1. City of Steinbach Council commits to match the funding provided by the private sector as a grant by the City to the Steinbach Chamber of Commerce for the creation and operation of an economic development office in Steinbach by the Steinbach Chamber of Commerce to a maximum of \$65,000 per year for a period of 5 years (2021 to 2025 inclusive).

2. The Steinbach Chamber of Commerce will provide for the general direction for the initiative and related activities, its administration, and hiring or management of any contracted services or employees.

3. The Steinbach Chamber of Commerce is to report to the City twice per year regarding the development results and benefits achieved by the initiative.

4. Steinbach City Council members will not be appointed to the proposed committee.

5. The City Manager of the City of Steinbach will be the administrative contact between the City of Steinbach and the Steinbach Chamber of Commerce for this initiative. The City Manager may attend meetings of the committee if invited, but will not participate as a committee member.

6. The City's funding commitment will expire as of December 31, 2025. Should the Steinbach Chamber of Commerce wish to request a further funding commitment from the City for the economic development program, it must submit its funding proposal to the City by June 30, 2025, for consideration by Steinbach Council.

-Un. Carried-

18. Councillor S. Penner, Councillor J. Siemens RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:00 p.m.

*dr

Mayor

City Manager